

Resolution on Priority Registration Notification

Rationale: The University utilizes a staggered-date course registration process based on earned total credits. There are eight circumstances that permit specific students to register at the beginning of this process, regardless of earned credits, known as priority registration. Currently, student athletes, veterans, resident assistants from Residence Life, honors program participants, students recommended from Student Disabilities Services, cheerleaders, Admissions tour guides, and Success Central mentors qualify for priority registration. Historically, faculty and professional academic advisors could easily identify students with priority registration status by reviewing a student's registration PIN in WebCentral. With the discontinuance of PINs in 2022, this information is no longer available to academic advisors in WebCentral. As a result, it is more challenging to accurately advise and prioritize advising appointments for students with priority registration. Therefore, the Committee on Academic Advising proposed the following resolution.

Resolution: Be it resolved, prior to the academic advising period each semester, the Registrar's Office will provide each academic Dean (or designee) a list of students who qualify for priority registration within their school/college. This list will include student name, student ID, department, major, and primary academic advisor. Using this information, the Dean (or designee) will notify the primary academic advisor associated with each student who has priority registration status.